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Departmental Circular Number 06-01

TO: All Department Heads
FROM: *Cindy S. Inoue*
Marie C. Laderta, Director
SUBJECT: Amendments to the Compensation Plan

Please amend your copy of the State of Hawaii's Compensation Plans dated July 1, 2005, as follows:

PART I - WHITE COLLAR

1.235 Delete Duplicating Machine Operator IV, effective 2/1/06

PART II - BLUE COLLAR

10.380 Delete Food Processor I, effective 1/9/06
10.381 Delete Food Processor II, effective 1/9/06
10.383 Delete Food Processor III, effective 1/9/06
10.385 Delete Food Processor IV, effective 1/9/06

AMENDED CLASS SPECIFICATIONS/MINIMUM QUALIFICATION SPECIFICATIONS

2.015 - 2.017 Mental Health Supervisor I - III, Part II only
3.201 - 3.205 Vocational Rehabilitation Specialist I - V, Part II only
3.206 Vocational Rehabilitation Manager I, Part II only
3.341 - 3.342 Mental Health Care Coordinator, Part II only
3.642 - 3.647 Adult Corrections Officer Recruit and Adult Corrections Officer III, IV, V, VI, VII Part II only
5.327 - 5.335 Forester II - VI, Part I only
8.186 - 8.196 Labor Law Enforcement Specialist I, II, III, IV, V, Part I and II
8.198 Labor Law Enforcement Supervisor, Part I and II
8.472 - 8.482 Plant Quarantine Inspector I, II, III, IV, V, VI, Part I only
8.517 - 8.520 Pesticide Specialist II - V
17.826 Plant Quarantine Manager, Part II only

DELETE PART III ONLY FOR THE FOLLOWING CLASSES:

3.607	YOUTH CORRECTIONS OFFICER (E)
3.608	YOUTH CORRECTIONS OFFICER (FP)
3.609	YOUTH CORRECTIONS SUPERVISOR
3.642	ADULT CORRECTIONS OFFICER RECRUIT
3.643	ADULT CORRECTIONS OFFICER III
3.644	ADULT CORRECTIONS OFFICER IV
3.645	ADULT CORRECTIONS OFFICER V
3.646	ADULT CORRECTIONS OFFICER VI
3.647	ADULT CORRECTIONS OFFICER VII
6.275 *	OCCUPATIONAL THERAPY AID (E)
6.276 *	OCCUPATIONAL THERAPY AID (FP)
6.721 *	PARA MEDICAL ASSISTANT - COMMUNITY HEALTH (E)
6.722 *	PARA MEDICAL ASSISTANT - COMMUNITY HEALTH (FP)
6.725 *	PARA MEDICAL ASSISTANT - HOSPITAL (E)
6.726 *	PARA MEDICAL ASSISTANT - HOSPITAL (FP)
6.723 *	PARA MEDICAL ASSISTANT - MENTAL HEALTH (E)
6.724 *	PARA MEDICAL ASSISTANT - MENTAL HEALTH (FP)
6.752 *	PARA MEDICAL ASSISTANT II
6.754 *	PARA MEDICAL ASSISTANT III
6.756 *	PARA MEDICAL ASSISTANT IV
6.758 *	PARA MEDICAL ASSISTANT V
6.760 *	PARA MEDICAL ASSISTANT VI
6.737 **	LICENSE PRACTICAL NURSE - CORRECTIONS (FP)
6.738 **	LICENSE PRACTICAL NURSE - HOSPITAL (E)
6.739 **	LICENSE PRACTICAL NURSE - HOSPITAL (FP)
6.734 **	LICENSE PRACTICAL NURSE - MENTAL HEALTH (E)
6.735 **	LICENSE PRACTICAL NURSE - MENTAL HEALTH (FP)
6.732 **	LICENSE PRACTICAL NURSE - SPECIAL NEEDS (E)
6.733 **	LICENSE PRACTICAL NURSE - SPECIAL NEEDS (FP)
6.730 **	LICENSED PRACTICAL NURSE - COMMUNITY HEALTH (E)
6.731 **	LICENSED PRACTICAL NURSE - COMMUNITY HEALTH (FP)
6.736 **	LICENSED PRACTICAL NURSE - CORRECTIONS (E)
6.770 **	LICENSED PRACTICAL NURSE I
6.772 **	LICENSED PRACTICAL NURSE II
6.774 **	LICENSED PRACTICAL NURSE III
8.591	CONSERVATION AND RESOURCES ENFORCEMENT OFFICER I
8.592	CONSERVATION AND RESOURCES ENFORCEMENT OFFICER II
8.593	CONSERVATION AND RESOURCES ENFORCEMENT OFFICER III
8.594	CONSERVATION AND RESOURCES ENFORCEMENT OFFICER IV
8.665	SECURITY OFFICER I

8.670	SECURITY OFFICER II
8.673	UNIVERSITY SECURITY OFFICER I
8.674	UNIVERSITY SECURITY OFFICER II
8.806	DEPUTY SHERIFF I
8.807	DEPUTY SHERIFF II
8.814	HARBOR ENFORCEMENT OFFICER I
8.815	HARBOR ENFORCEMENT OFFICER II
8.816	HARBOR ENFORCEMENT OFFICER III
9.010	GENERAL LABORER II
9.035	GROUNDSKEEPER I
9.040	GROUNDSKEEPER II
9.288	QUARANTINE ANIMAL CARETAKER I
9.290	QUARANTINE ANIMAL CARETAKER II
9.292	QUARANTINE ANIMAL CARETAKER III
9.315	JANITOR II
9.342	SCHOOL CUSTODIAN II
9.450	KITCHEN HELPER
9.460	CAFETERIA HELPER
9.540	SCHOOL COOK I
9.541	SCHOOL COOK II
9.550	COOK I
9.555	COOK II
10.010	CARPENTER I
10.015	CARPENTER II
10.055	ELECTRICIAN I
10.060	ELECTRICIAN II
10.235	BUILDING MAINTENANCE HELPER
10.240	BUILDING MAINTENANCE WORKER I
10.245	BUILDING MAINTENANCE WORKER II

* Classes using the physical requirements (Part III) based on the old PMA I, II and III classes

** Classes using the physical requirements (Part III) based on the old LPN I and II classes.

The effective dates of all transactions resulting in the assignment of classes to salary ranges are subject to certification as to the availability of funds by the Director of Budget and Finance. Moreover, departments affected by such actions are required to comply with instructions issued by the Department of Budget and Finance as to how to compute and report the additional cost resulting from the actions taken.

The compensation of incumbents of positions in each class on which action is taken will be computed in accordance with existing laws, rules and regulations concerning compensation. Departments are requested to notify incumbents affected by changes in the Compensation Plans.